

RECOVERY PROCESS FOR REPAIRS WORKSHEET

Purpose: To give direction as to the proper order to proceed with Recovery Repair process. This will help prevent unnecessary work for yourself as you through this process.

Step 1: Submit an application for Disaster Financial Assistance through the DFA website:

<https://www2.gov.bc.ca/gov/content/safety/emergency-management/preparedbc/evacuee-guidance/disaster-financial-assistance#step2>

This website will provide information on the types of applications available, contact information, other supporting documents and any updates to the DFA program.

Step 2: Apply for Flood Restoration Permit: Flood restoration building permits can be obtained in person at Abbotsford City Hall, Monday - Friday 8:30am to 4:00pm or email the completed [application form](#) to building-info@abbotsford.ca. If you have any questions please contact 604-504-4049.

You are reminded that any restorative work performed as a result of an emergency or disaster must comply with local, provincial and federal legislation and permits.

Step 3: QUOTES: All quotes must be in writing stating complete scope of work being included within the quote. Stating any material **NOT included that would incur extra costs**. Keep quotes on file until **ALL** work is completed.

Furnace, Hot water tank, HVAC Quote (Mechanical permit may be required from Technical Safety BC)

Contractor #1 Name: _____ Contact Info: _____

Contractor #1 Name: _____ Contact Info: _____

Insulation/Vapor Barrier and Drywall Quote (Flood Restoration Permit required)

Contractor #1 Name: _____ Contact Info: _____

Contractor #1 Name: _____ Contact Info: _____

Electrician Quote - If major electrical required, have an Electrician Field Safety Representative (FSR) do an evaluation, Electrical Permit required. (Permit not required for minor fixes such as plugs changed.)

Contractor #1 Name: _____ Contact Info: _____

Contractor #1 Name: _____ Contact Info: _____

Plumbing/Bathroom fixtures Quote - Plumbing permit not required unless plumbing locations relocated, and not required for installation of fixtures.

Contractor #1 Name: _____ Contact Info: _____

Contractor #1 Name: _____ Contact Info: _____

Framing Quote - If replacing or adding new wood framing, a building permit is required

Contractor #1 Name: _____ Contact Info: _____

Contractor #1 Name: _____ Contact Info: _____

Cabinets Quote (only cabinets directly affected by flood waters)*additional electrical charges may apply for additional appliances, etc.

Contractor #1 Name: _____ Contact Info: _____

Contractor #1 Name: _____ Contact Info: _____

Flooring Quote

Contractor #1 Name: _____ Contact Info: _____

Contractor #1 Name: _____ Contact Info: _____

Finish Quote - Doors, trim and baseboard as required

Contractor #1 Name: _____ Contact Info: _____

Contractor #1 Name: _____ Contact Info: _____

Paint Quote

Contractor #1 Name: _____ Contact Info: _____

Contractor #1 Name: _____ Contact Info: _____

Mobile Home Belly Wrap or Spray Foam Insulation Quote - Flood Restoration building permit required

Contractor #1 Name: _____ Contact Info: _____

Contractor #1 Name: _____ Contact Info: _____

NOTES: Please keep necessary notes of conversations, email dates for referral and reference. Proper quotes should be collected from the contractors.