

1. PURPOSE

The purpose of the Development, Transportation and Infrastructure Advisory Committee is to maintain an effective channel of communication between Council and the community on issues related to land use, transportation, infrastructure, heritage (as it relates to development), bylaw and policy development and master plans and strategies.

In addition, the Committee will review and provide recommendations regarding applications for funding under the City's Affordable Housing Reserve Fund.

2. AUTHORITY

Community Charter, Abbotsford City Council.

3. MANDATE

The mandate of the Development, Transportation and Infrastructure Advisory Committee is to:

- a) provide recommendations on transportation infrastructure including planning, roadway operation and maintenance, and traffic management/safety;
- b) provide recommendations on transit matters including service levels and route improvements and efficiencies (general matters involving the operation of the Central Fraser Valley Transit system will be addressed by the Joint Shared Services Committee);
- c) provide recommendations on land use and planning matters, more particularly current and long term land use matters affecting development in the community;
- d) provide recommendations on policy and bylaw development, procedures, and fees and submission requirements relating to development applications;
- e) review and make recommendations on applications to the City's Affordable Housing Fund in accordance with the City's Affordable Housing Reserve Fund Policy (Council Policy No. C003-05); and
- f) review and make recommendations on development applications for properties situated in heritage designated areas of the community.

4. MEMBERSHIP

1. Appointments, and removal, of members to the Development, Transportation and Infrastructure Advisory Committee will be made in accordance with the City's Committee Protocol Policy. Public Members appointed to the Development, Transportation and Infrastructure Advisory Committee are not required to be residents of the City of Abbotsford.



DEVELOPMENT, TRANSPORTATION AND INFRASTRUCTURE ADVISORY COMMITTEE

2. Terms of appointments will be in accordance with the City's Committee Protocol Policy.
3. The Development, Transportation and Infrastructure Advisory Committee will be comprised of eleven (11) voting members appointed by Council:
 - a) one (1) member of Council, and an alternate;
 - b) one (1) member from Abbotsford School District;
 - c) one (1) member from ICBC Road Safety;
 - d) two (2) members from the development industry;
 - e) two (2) members from the consulting professionals industry (i.e. architect, engineer or environment, etc.);
 - f) one (1) member from the University of the Fraser Valley;
 - g) one (1) member from the Abbotsford Chamber of Commerce;
 - h) one (1) member from the heritage community; and
 - i) one (1) member from the accessibility community.
4. The Chair of the Development, Transportation and Infrastructure Advisory Committee will be the appointed Council representative.
5. The staff liaisons to the Development, Transportation and Infrastructure Advisory Committee will consist of the following:
 - a) General Manager, Engineering and Regional Utilities, or their designate;
 - b) General Manager, Planning and Development Services, or their designate;
 - c) Fire Chief, or their designate; and
 - d) Staff Liaison from the Abbotsford Police Department.
6. From time to time, other City staff members may be required to attend to provide technical advice and assistance.
7. Representative liaisons from the following public agencies will consist of the following:
 - a) BC Transit; and
 - b) First Canada ULC.
5. RELATED PROCEDURES, GUIDELINES AND PUBLICATIONS
 1. The Development, Transportation and Infrastructure Advisory Committee will operate in accordance with the *Community Charter*, the City's Council Procedure Bylaw, the City's Committee Protocol Policy, and any other applicable enactments, bylaws or policies, as amended or replaced from time to time.
 2. Meetings will normally be held bi-monthly, beginning in February of each calendar year, excluding August, December and January, or at the call of the Chair.



DEVELOPMENT, TRANSPORTATION AND INFRASTRUCTURE ADVISORY COMMITTEE

3. Quorum will be determined in accordance with the City's Committee Protocol Policy. Vacancies (but not absences) are excluded when counting the voting members in order to establish the quorum.
4. Committee members must avoid conflicts of interest, in accordance with the *Community Charter* and the City's Committee Protocol Policy.
5. The Committee will report to Council, in accordance with the City's Committee Protocol Policy.